APA FORMAT FOR PSYC 150 (Revised January 2017)

This guide briefly describes APA style (including some GFU modifications). The examples and excerpts from the APA manual are not a complete guide, so you may need to refer to the publication manual of the American Psychological Association (6th edition) or other resources on FoxTALE. For PSYC 150 assignments, the main APA format expectations involve proper in-text citations and quotes (giving credit to your sources when you write about their ideas) and referencing (listing the “address” of your sources at the end of your written work).

Citations in the text
Example:
Recent research suggests that while concrete operational thinking may be inevitable and universal, the higher level of formal thought is not (Neimark, 1975). Cross cultural studies suggest the ability to reason from hypotheses (formal operational thought) is not a widespread ability. For example, Kohlberg (1971) has found in Turkey that … encourages possibility thinking in place of actuality thinking (Cole et al., 1978); while Smith and Jones (1993) suggested just the opposite.

Note:
- No footnotes are needed; citations are embedded in text.
- If the author’s name is used in the text, the date is added in parentheses, as with Kohlberg in the example above.
- If the author’s name is not used in the text, the name and date are in parentheses, as with Neimark above.
- If there are more than two and fewer than six authors, use all authors’ names for the first citation. In subsequent citations, use the first author’s name followed by “et al.”
- If there are six or more authors, you may use the first author’s name followed by “et al.” in the first citation, as with Cole above.
- If there are two authors, always list both authors, as in Smith and Jones above.
- If a citation is used as a specific example of general point, use the word “e.g.” prior to the reference.
- When you have multiple authors, spell out “and” in the text, but use “&” within parentheses, as with Smith and Jones above.
- The citation is part of the sentence, so the period goes after the citation, as in the first sentence above.

Quotations in the text
Example:
Piaget (1968) writes “every structure has a genesis” and “genesis emanates from a structure and culminates in a structure” (p. 149). The fact is that we must understand new material through old and often inadequate mental structures. This affects what is learned and how it is understood. Thorson (1981) states,

The important fact that a divine revelation is that real source of our knowledge does not eliminate the purely epistemological problems of communication, interpretation, and comprehension, nor does it impart a special status or rational certainty to our knowledge itself. We walk by faith: the truth is divine but it held by earthen vessels, human and fallible. (p. 132)

Without additional cognitive processes, assimilation would …. 

Note:
- Page numbers for the quotation follow the quote in parentheses. Use “p.” not “pg.”.
- Material quoted from another author’s work is reproduced word for word.
- Quotations fewer than 40 words are incorporated into the text using double quotation marks to set the quote off from the rest of the text.
• Quotations more than 40 words are displayed in a separate block.
• Block quotations are started on a new line, single spaced, and indented five spaces.
• Quotation marks are not used with a block quotation.

Also:
• Use double quotation marks to indicate any quotations within your block quotation.
• If a comma is needed, place it within the closing single or double quotation marks.
• Place other punctuation marks inside quotation marks only when they are part of the quoted material.
• The citation itself is not part of the quote, so place the end-quote before the citation; but the citation is part of the sentence, so the period goes after the citation, as in the first two lines of the example.

Reference List
Include a list of all of your references at the end of the paper, or in a separate section of the poster. The page should have the centered title “References” and consist of an alphabetical listing (by first author’s last name) of all the sources referred to in your paper. Any publication cited in the paper should be on the list, and everything on the list should be cited in the paper.

1. The following format is used for journal articles:


Note:
• Use a hanging indent. (In Word, from formatting menu ➔ paragraph; indentation ➔ special ➔ hanging)
• First names are not given, only initials. Include middle initials, if available. (Last-name, F.M.)
• The date is in parenthesis after authors.
• Only the first letter of the article title is capitalized. If there is a colon in the title, the first word after the colon is also capitalized.
• The journal name and volume number are italicized, but the issue and page numbers are not.
• Regardless of whether you accessed the journal through an online database or in print, you should add the DOI if available. (but write lower-case “doi:”)
• If the DOI is not available AND you accessed the article electronically, include the JOURNAL HOMEPAGE URL. Do not put a period at the end of the URL. Ex/
  http://www.apa.org/pubs/journals/amp/

2. Internet-only references: (this may be how you would cite images if you obtained them from the internet)


Note:
• If the author is not identified, cite the title of article as above. Otherwise, list author and date first.
• If no date, use “n.d.” in parentheses. (n.d. stands for “no date”).
• Use only the Host URL; the full address is not necessary.
• Test the URL to be sure it is valid.
• Updates to this information are found at http://www.apastyle.org/elecref.html
Notes about plagiarism (https://www.indiana.edu/~istd/definition.html):

At the beginning of the semester, you took a tutorial and passed a test about plagiarism. Here is a link to more sources on plagiarism, including George Fox University’s policy on academic dishonesty. Please remember to cite every idea and piece of information that isn’t exclusively and originally yours.
http://www.georgefox.edu/library/HowTo/plagiarism.html

For guidance on writing an ANNOTATED BIBLIOGRAPHY, see resources at this link:
http://libguides.georgefox.edu/c.php?g=591142&p=4217124